



Susana Measelle Hubbs &lt;susana.hubbs@capeelizabeth.org&gt;

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**[CE SBAC] Request for Information - SBAC**

1 message

**Debra Lane** <debra.lane@capeelizabeth.org>

Wed, Feb 14, 2024 at 3:13 PM

To: cesbac@capeelizabethschools.org, cesb@capeelizabethschools.org, Marcia Weeks <mweeks@capeelizabethschools.org>, "Bagdasarian, David" <dbagdasarian@capeelizabethschools.org>, Brian.Hromadka@turntown.com, Angela Frawley <angela.frawley@capeelizabeth.org>, "Lakari, Jennifer" <jlakari@capeelizabethschools.org>

Good Afternoon All,

Marcy and I received a request for information from Mary Ann Lynch.

We are working with the technology department to capture emails on the town's server for the list requested by Ms. Lynch.

Please let me know if you have anything else to add e.g. notes of conversations and text messages beyond what will be on the town's server. I'd appreciate hearing from you by Tuesday, February 20. I'll also need to know how much time you spend on this request. The town does charge fees as allowed by state law including the collective time spent retrieving and producing the information, copies, thumb drives etc.

Thank you very much.

Debra

Here is the request:

Please provide me with all communications from October 1 to the present, to and from NESDEC or the town's agents, Harriman and the owners rep, and any member of the SBAC, School Board, and school department employees regarding the October 2023, the substituted November 2023, and February enrollment studies. This FOAA includes written communication in any form, including, but not limited to email, notes of conversations and text messages.

*Debra M. Lane*

**Town of Cape Elizabeth**

**Assistant Town Manager**

**320 Ocean House Road**

**Cape Elizabeth, ME 04107**

**(207) 799-7665 Fax (207) 799-7141**

**Town Hall Hours: Mondays 7:30-5:00, Tuesday - Thursday 7:30-4:30 Closed Fridays**

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Under Maine's Freedom of Access law, documents - including e-mail - about town/school department business are classified as public records and may be subject to disclosure.

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To unsubscribe from this group and stop receiving emails from it, send an email to [cesbac+unsubscribe@capeelizabethschools.org](mailto:cesbac+unsubscribe@capeelizabethschools.org).